

IDAHO BOARD OF ACUPUNCTURE
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 10/24/2014

BOARD MEMBERS PRESENT: John Downey - Chair
Ethan S Fisher
Charles W. Raymond

BOARD MEMBERS ABSENT: Donessa L. Horsewood
Naomi L. Jankowitz Brownson

BUREAU STAFF: Tana Cory, Bureau Chief
Dawn Hall, Administrative Support Manager
Lori Peel, Investigative Unit Manager
Maurie Ellsworth, Legal Counsel
Marilyn London, Technical Records Specialist

The meeting was called to order at 1:00 PM MDT by John Downey.

AMEND AGENDA

Mr. Raymond made a motion to amend the agenda by adding the review of continuing education audits. It was inadvertently left off the original agenda. It was seconded by Mr. Fisher. Motion carried.

APPROVAL OF MINUTES

Mr. Raymond made a motion to approve the minutes of June 20, 2014. It was seconded by Mr. Fisher. Motion carried.

LEGISLATIVE REPORT

Ms. Cory informed the Board that the proposed rules are posted on the web page.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board has a cash balance of \$121,364.01 as of September 30, 2014.

CONTRACT

Ms. Hall presented the 2015 Contract Renewal. Mr. Fisher made a motion that the Board approve the 2015 Contract Renewal and allow the Board Chair to sign. It was seconded by Mr. Raymond. Motion carried.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Mr. Raymond made a motion to approve the Bureau's recommendation and authorize closure in cases I-ACU-2014-2, I-ACU-2015-1 and I-ACU-2015-4. It was seconded by Mr. Fisher. Motion carried.

OLD BUSINESS

The Board reviewed the To-Do-List.

ELECTIONS

Mr. Raymond made a motion to elect Dr. Downey as Chair. It was seconded by Mr. Fisher. Motion carried.

CORRECTION TO MINUTES

The Board determined that there was an error in the previously adopted minutes of the Board's meeting held on October 18, 2013 and approved by the Board of Acupuncture on January 17, 2014. Mr. Raymond made a motion to approve the amendment reflecting Dr. Downey was elected Chair at the October 18, 2013 Board meeting and that the amendment be reflected in the October 18, 2013 minutes. It was seconded by Mr. Fisher. Motion carried.

NEW BUSINESS

CORRESPONDENCE

The Board reviewed a letter from Paula Diamond from the Council of Colleges of Acupuncture and Oriental Medicine (CCAOM). The letter was informing the Board that there have been applicants submitting fraudulent clean needle technique course certificates to state licensure boards. Mr. Raymond volunteered to research the matter and bring a report to the next meeting.

EXECUTIVE SESSION

Mr. Raymond made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Fisher. The vote was: Mr. Raymond, aye; Mr. Fisher, aye; and Dr. Downey, aye. Motion carried.

Mr. Raymond made a motion to come out of executive session. It was seconded by Mr. Fisher. The vote was: Mr. Raymond, aye; Mr. Fisher, aye; and Dr. Downey, aye. Motion carried.

CORRESPONDENCE

The Board reviewed a letter from an individual asking to be considered as a candidate for an Acupuncture apprenticeship. Mr. Raymond made a motion that the Bureau draft a letter advising that the Board does not pre-approve apprenticeships as discussed and have the Chair approve. It was seconded by Mr. Fisher. Motion carried.

APPLICATIONS

Mr. Raymond made a motion to approve the following for licensure:

Shauna Douglass
Lauren Howell

It was seconded by Mr. Fisher. Motion carried.

CONTINUING EDUCATION TRAININGS

Mr. Raymond made a motion to approve the following continuing education trainings:

Success With Natural Medicine: Endocrine and Autoimmune
Calming an Overactive Brain under Category II
Structural Muscular Balancing Workshop

Mr. Fisher seconded the motion. Motion carried.

POST CARDS

Mr. Raymond made a motion that the Board sends postcards to all licensed acupuncturists regarding the new continuing education rules. It was seconded by Mr. Fisher. Motion carried.

NEXT MEETING was scheduled for January 23, 2015 at 1:00 PM.

ADJOURNMENT

Mr. Raymond made a motion to adjourn the meeting at 3:10 PM MDT. It was seconded by Mr. Fisher. Motion carried.

John Downey, Chair

Ethan S Fisher

Charles W. Raymond

N/A
Donessa L. Horsewood

N/A
Naomi L. Jankowitz Brownson

Tana Cory, Bureau Chief